

***PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE  
Overview & Scrutiny Committee  
Agenda***

Date Thursday 6<sup>th</sup> October 2022

Time 6.00 pm

Venue Council Chamber, Civic Centre, West Street, Oldham, OL1 1NL

Notes 1. DECLARATIONS OF INTEREST- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or the Constitutional Services team at least 24 hours in advance of the meeting.

2. CONTACT details for this agenda are available from the Constitutional Services team: telephone 0161 770 5151, or via email: [constitutional.services@oldham.gov.uk](mailto:constitutional.services@oldham.gov.uk)

3. PUBLIC QUESTIONS - Any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Monday, 3<sup>rd</sup> October 2022.

4. FILMING - The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

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MEMBERSHIP OF THE PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE

Councillors Ahmad (Chair), M Bashforth, Byrne, S Hussain, Islam, Kenyon, Rea and Shuttleworth

Item No

1 Apologies For Absence

2 Declarations of Interest

To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.

3 Urgent Business

Urgent business, if any, introduced by the Chair

4 Public Question Time

To receive Questions from the Public, in accordance with the Council's Constitution.

5 Minutes of Previous Meeting (Pages 1 - 6)

The Minutes of the meeting of the Performance Overview and Scrutiny Committee held on 1<sup>st</sup> September 2022 are attached for approval.

6 Council Performance Report June 2022 (Pages 7 - 30)

7 Performance and Overview Scrutiny Committee Work Programme 2022/23 (Pages 31 - 40)

8 Key Decision Document (Pages 41 - 68)

Key Decisions scheduled to be taken by the Council from 1<sup>st</sup> October 2022

**Present:** Councillor Ahmad (in the Chair)  
Councillors Byrne, S Hussain, Kenyon, Rea and Shuttleworth

Also in Attendance:

A. Ryans – Director of Finance

M. Stenson – Assistant Director of Corporate Governance and Strategic Financial Management

A. Collinge – Head of School Support Service

P. Thompson – Constitutional Services

**1            APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Marie Bashforth and Islam.

**2            URGENT BUSINESS**

There were no items of urgent business for this meeting of the Committee to consider.

**3            DECLARATIONS OF INTEREST**

There were no declarations of interests received.

**4            PUBLIC QUESTION TIME**

There were no public questions for this meeting of the Committee to consider.

**5            MINUTES**

Resolved:

That the Minutes of the meeting of the Performance Overview and Scrutiny Committee, held 23<sup>rd</sup> June 2022, be approved as a correct record.

**6            DRAFT 2021/22 ANNUAL STATEMENT OF ACCOUNTS**

The Committee scrutinised a report of the Director of Finance that presented the Council's draft Statement of Accounts for the financial year 2021/22. The submitted report highlighted:

- a. The timeline for the preparation of the accounts and recent changes to the timetable for the audit of the accounts;
- b. The uncertainty regarding the timeline for the conclusion of the audit process given the on-going consideration of technical accounting arrangements regarding the valuation of infrastructure assets;
- c. The current position with regard to the audit of the accounts;
- d. The overall revenue outturn position for 2021/22 was a surplus of £2.749m;
- e. The year-end variances that are attributable to each Portfolio;

- f. The level of Government grants received in relation to the COVID-19 brought forward into and received during 2021/22;
- g. Schools balances at 31<sup>st</sup> March 2022 were £10.192m;
- h. The Dedicated Schools Grant (DSG) deficit was £2.773m and was held in an unusable reserve rather than being netted off the School's balances (as was the accounting practice prior to 2020/21);
- i. The final Housing Revenue Account (HRA) balance was £21.719m;
- j. The balance on the Collection Fund was a deficit of £9.133m;
- k. The revenue account earmarked reserves at £99.228m, other earmarked reserves at £20.992m (Revenue Grant Reserves of £10.731m plus School Expenditure on the Council's Capital Programme for 2021/22 was £76.989m against the revised Capital Programme in 2021/22, resulting in a variance of £38.280m compared to the projected outturn of £38.709m at month 9. Of the variance £32.333m was due to the required inclusion in the Council's asset register of the new Saddleworth School which was built and mostly funded by the Department of Education. The remaining variance of £5.948m was due to projects moving forward more quickly than anticipated towards the end of the year. The increase in expenditure required funding allocated to future years to be re-profiled to fully finance the Capital Programme in 2021/22;
- l. The significant items in each of the primary financial statements;
- m. The preparation of Group Accounts incorporating the Council's three wholly owned companies – the Unity Partnership Ltd, MioCare Community Interest Company and the Meridian Group. The Meridian Group has been incorporated into the Council's Group Accounts for 2021/22, as the Council became the only shareholder during 2021/22; and
- n. The performance of the Finance Team in closing the accounts.

The presentation of the draft Statement of Accounts to the Audit Committee on 21<sup>st</sup> June 2022, in line with recognised good practice, provided the Audit Committee's members with an opportunity to review the Council's year-end financial position before they were required to formally approve the accounts. The presentation of the draft Statement of Accounts to this meeting of the Performance Overview and Scrutiny Committee provided Members with an additional opportunity to consider the outturn for 2021/22.

Resolved:  
That the report be noted.

The Committee scrutinised a report of the Director of Finance which provided members with the opportunity to review the first budget monitoring report for the financial year 2022/23. The report enabled the Committee to consider the key information relating to the forecast revenue budget position and the financial position of the capital programme, as at 30<sup>th</sup> June 2022 (Quarter 1 2022/23), together with the revised capital programme covering the period 2022/23 to 2026/27. The report (Attachment 1) had been considered and the recommendations therein were approved by the Cabinet, at its meeting, that held on 22<sup>nd</sup> August 2022.

The current forecast outturn position for 2022/23 was showing a projected deficit variance of £5.833m after allowing for approved and pending transfers to and from reserves. This position included additional costs and pressures that have been identified by the Authority in this financial year as a direct result of the lasting impact of the COVID-19 pandemic.

There were two areas which continued to endure significant pressures which were attributable to the ongoing impact of the Pandemic; Community Health & Adult Social Care was reporting an adverse variance of £7.582m and Children's Social Care was recording £4.137m. These pressures were being offset against a corporate provision of £12.000m COVID-19 Legacy funding which had been set aside during the 2022/23 budget setting process.

An update on the major issues driving the projections was detailed at Annex 1 to the report. The report outlined the most up to date capital spending position for 2022/23 to 2026/27 for approved schemes. The revised capital programme budget for 2022/23 was £88.075m at the close of Quarter 1, a net increase of £2.073m from the original budget of £78.695m. Actual expenditure to 30<sup>th</sup> June 2020 was £6.787m (8.62% of the forecast outturn). Without doubt the forecast position would continue to change throughout the year with additional re-profiling into future years.

Resolved:  
That the report be noted.

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## **DELIVERY OF ADDITIONAL SCHOOL PLACES AND ADMISSIONS**

The Committee scrutinised a report of the Head of School Support Services that provided a briefing and update to the members on the delivery of school places and school place preference rates for the borough.

The report provided an update on the delivery of additional school places and the work of Education Support Services including: -

- Pupil Numbers
- Allocation of school places by ward

- The percentage of residents who are offered a school place of choice (1st or top 3 preferences)
- Overview of the current school place plans
- Future to increase parental choice.

The Local Authority (LA) has seen a slight dip in the numbers of Primary age pupils in schools. In 2020 the January census recorded 24,676 pupils in Oldham schools, whilst the number from 2022 was 24,538. In Secondary schools the number continues to rise; in 2020 there were 16,740 secondary pupils, this now stands at 17,699. These numbers include children attending special schools and the pupil referral unit.

In secondary there was place pressure in some year groups, leaving a small number of surplus places available.

The usual situation existed insofar that the borough has some extremely popular secondary schools and others that are less popular. New provision at the Brian Clarke Academy will give the borough much needed places and further choice for residents who may otherwise struggle to get places at more popular schools.

Ahead of September 2022 Brian Clarke Academy did their own place allocation as a new free school, so these are not included in the data for this year as the places on offer were conditional on the school opening in September 2022, which has now been confirmed. The Brian Clarke Academy will be further established into the admissions process next year as they will then be part of our allocation, and the places at the school will impact fully on the data allocation in 2023.

Primary has place pressure in year 3 and 4, however all planning areas have at least one school with places in each year group. For many year groups there are several schools with available places. The borough currently has 10.6 % spare capacity in the primary sector.

Oldham continues to be a net 'importer' of pupils with 250 secondary places and 75 primary places offered to non-Oldham residents.

Appendix One of the submitted report showed the detail for 1<sup>st</sup> and top 3 preferences in Oldham for secondary places. In 2020, 75% of residents were offered their first choice of secondary school. This increased to 75.7 % in 2021 and to 76 % this year. In 2021, 89.9% of pupils gained a place at one of their top 3 preferences of secondary school and in 2022 this had increased to 91.2 %. National rates are included for comparison.

The data however did not include the Brian Clarke Academy as places offered at that school, for 2022/23, were conditional. In 2023 the data was due to include the Brian Clarke Academy.

Information in relation to places offered at the Brian Clarke Academy were detailed at Appendix 3 of the submitted report.



**Oldham**  
Council

A member commented that the percentage of first, second and third choice of school places being offered to children in the South Chadderton Ward was 84.6% in 2022, down from 90.2% in 2021 and as such had the lowest Ward percentage Ward figure in the Oldham Borough. The Head of School Support Service undertook to investigate this matter and report thereon to Members of the Committee.

Resolved:

1. That the report be noted
2. That the Head of School Support Services be requested to submit a further update on School's School Places and Admissions in approximately 12 months
3. That the Head of School Support Services' undertaking to report back to Member of the Committee regarding the percentage of first, second and third placed school allocations be noted.

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### **PERFORMANCE AND OVERVIEW SCRUTINY COMMITTEE WORK PROGRAMME 2022/23**

The Committee received a report detailing the Committee's Work Programme for 2022/23.

A Member requested that a report regarding Contract Monitoring be included in the Committee's Work Programme.

Resolved:

1. That the Performance Overview and Scrutiny Committee's Work Programme 2022/23 be noted.
2. That a report regarding Contract Monitoring be added to the Committee's Work Programme.

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### **KEY DECISION DOCUMENT**

The Committee considered the latest Key Decision Document, which set out the Authority's Key Decisions scheduled to be made from 22<sup>nd</sup> August 2022.

Resolved:

That the Key Decision Document be noted.

The meeting started at 6.00pm and ended at 7.50pm

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## Report to Performance Overview and Scrutiny Committee

# Council Performance Report June 2022

for period 1 April to 30 June 2022

**Portfolio Holder:**

Councillor Shaid Mushtaq, Portfolio Holder - Corporate Services

**Officer Contact:**

Shelley Kipling, Assistant Chief Executive

**Report Author:**

Shelley Kipling, Assistant Chief Executive  
shelley.kipling@oldham.gov.uk

**Date:** 6 October 2022

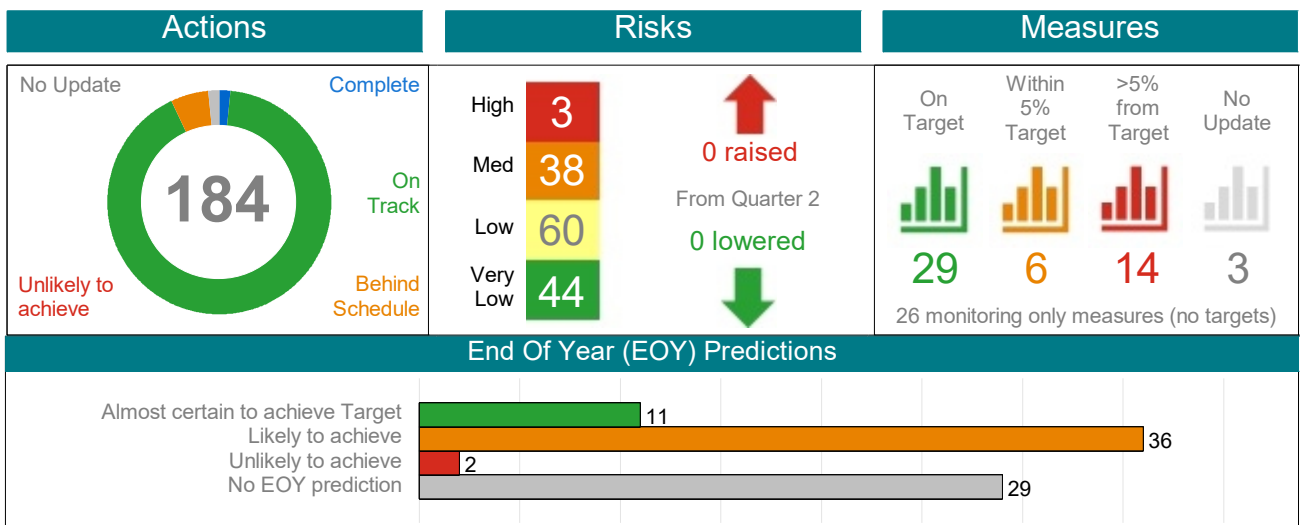
## Summary

The purpose of this report is to facilitate:

- a review of performance against business plan objectives during this quarter
- analysis of any areas of under performance (if required)
- acknowledgement of areas of good performance.

The Council's Corporate Performance Report (CPR) monitors the delivery of business plan actions, risks and measures against the current Corporate Plan priorities. The CPR provides a breakdown of performance by each Corporate Plan priority area and includes further details on any exceptions.

The Council continues to monitor, and plan for, the impact of both internal influences (e.g., staff capacity due to continued COVID related absence) and external factors (e.g., increased demand due to increased cost of living) on all its services.



As the chart above illustrates, in this quarter:

- 95% (174/184) of actions are on track or have been completed and 5% behind schedule
- 72% (104/145) of risks are low or very low
- 69% (35/51) of targeted measures are on or within target
- 92% (47/51) of targeted measures are on track to achieve their end of year target.


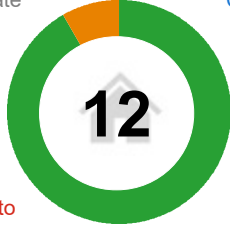





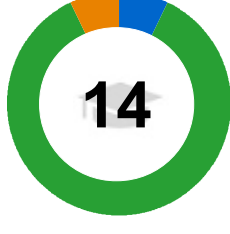

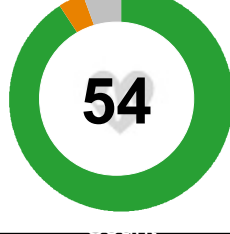

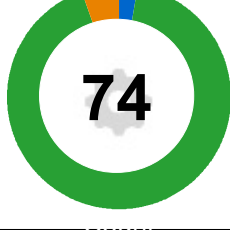
These figures are as expected for the first quarter of the reporting year.

## Recommendations

It is recommended that the leadership teams and Committee:

- note the performance recorded
- celebrate areas of good or improving performance
- agree improvement plans or mitigation for areas of poor or declining performance
- consider areas for review (good or poor) that could produce learning for the organisation.

# Performance Summary by Priority Area

	Actions	Risks	Measures
 Quality homes for everyone	No Update  Complete On Track Unlikely to achieve Behind Schedule	High 0 Med 4 Low 6 Very Low 6 0 raised 0 lowered	On Target 6 Within 5% Target 0 >5% from Target 1 No Update 0 1 monitoring only measures (no targets)
 A clean and green future		0 3 1 6 0 raised 0 lowered	0 1 0 0 2 monitoring only measures (no targets)
 Better jobs and dynamic businesses		0 6 9 4 0 raised 0 lowered	3 1 3 0 6 monitoring only measures (no targets)
 A great start and good education		0 3 7 0 0 raised 0 lowered	3 1 1 0 4 monitoring only measures (no targets)
 Healthy, safe and well supported residents		1 13 17 9 0 raised 0 lowered	12 2 8 3 11 monitoring only measures (no targets)
 Service Specific		2 9 20 19 0 raised 0 lowered	5 1 1 0 2 monitoring only measures (no targets)

# Performance Measures

(C)orporate Measure  
(O)ldham Profile  
(M)onitoring Only (no target)

(M)onthly Pol(arity)  
(Q)uarterly which  
(A)nnually direction  
is good

(Eng)lish Authorities  
(GM)CA  
(Stat)istical Neighbour  
(Geo)graphic Neighbour

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				

## Adult Social Care

M543 (C) Number of individuals (65+) in a permanent residential or nursing placement – per 10,000 population 65+	Q	↓	204	178	175	June 2022	177	200		200		200		200	200			
M548 (C) Proportion of adults with learning disabilities in paid employment in England	Q	↑	3.4%	3.0%	3.2%	June 2022	3.9%	3.0%		3.0%		3.0%		4.0%	4.0%	GM	6.0%	2020/21
M549 (C) Percentage Learning Disability Service Users in Settled Accommodation	Q	↑	96.7%	94.1%	92.5%	June 2022	92.9%	96.0%		96.0%		96.0%		96.0%	96.0%	GM	87.2%	Q3 21/22
M552 (C) Percentage of completed annual (planned) reviews	Q	↑			81.6%	Q1 22/23	78.4%	50.0%		55.0%		60.0%		65.0%	65.0%			
M553 (CM) The change in long-term service users (ASC) from the previous quarter	Q		-1.0%	0.1%	-0.7%	Q1 22-23 / Q4 21-22	0.8%	---		---		---		---	---	GM	-1.1%	Q3 21/22
M554 (CM) Percentage of concluded section 42 enquiries with risk identified where risk removed is the outcome	Q	↑	42.6%		28.0%	Q1 22/23	36.0%	---		---		---		---	---	Eng	28.5%	2020/21
M555 (CM) Percentage of concluded section 42 enquiries with risk identified where risk reduced is the outcome	Q		48.1%		64.0%	Q1 22/23	60.0%	---		---		---		---	---	Eng	61.5%	2020/21
M556 (CM) Percentage Service Users receiving Direct Payments	Q		45.4%	41.9%	31.1%	June 2022	31.1%	---		---		---		---	---	GM	28.3%	2019/20

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
M557 (C) Percentage of older people who were still at home 91 days after discharge from hospital into reablement/ rehabilitation services (effectiveness of the service)	Q	↑	93.6%	83.0%	86.2%	Q1 22/23	81.3%	89.0%		89.0%		89.0%		89.0%	89.0%	GM	79.0%	2020/21
M565 (CM) Delayed days (per 100,000 of the population) aged 18+ attributable to social care in England	Q	↓	467 days			Suspended	---	---	---	---	---	---	---	---	---			
M566 (C) Percentage of care home beds rated as 'Good' or 'Outstanding' (NW ADASS CQC Data reports)	Q	↑	79.1%			Data available in Q2		75.0%		75.0%		75.0%		75.0%	75.0%	GM	72.2%	Jul-22
M567 (C) Percentage of community based providers rated as 'Good' or Outstanding	Q	↑	86.2%			Data available in Q2		90.0%		90.0%		90.0%		90.0%	90.0%	GM	96.4%	Jul-22
M568 (C) Percentage of Service Users that are in Community Based Services	Q	↑	74.0%	77.1%	76.8%	June 2022	76.4%	76.0%		76.0%		76.0%		76.0%	76.0%	GM	71.4%	Q3 21/22
M569 (C) Percentage of Service Users Receiving Domiciliary Care	Q	↑	35.9%	36.3%	31.9%	June 2022	31.3%	34.0%		34.0%		34.0%		34.0%	34.0%	GM	37.5%	Q3 21/22

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
			Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target	Target						
<b>Customer, Digital, Technology &amp; Transformation</b>																		
M286 (CM) Number of new cases accessing Welfare Rights Service	Q	↑				April - June 2022	439	---		---		---		---	---			
M886 (CM) Total number of visitors to Access Oldham	M	↓				June 22	2,622	---		---		---		---	---			
M894 (COM) Percentage of addresses with Superfast broadband availability	A	↑	98.2%	98.2%	98.2%	2021	98.2%	---		---		---		---	---	GM	97.1%	2016
M899 (C) Average wait time (mins) for all lines at the Customer Support Centre	Q	↓				Q1 22/23 - Targets to be agreed	9	9										
M918 (C) Percentage of calls answered in total	Q	↑	89.59%	87.23%	84.36%	Q1 22/23	84.01%	89.00%		89.00%		89.00%		89.00%	89.00%			

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Childrens Social Care</b>																		
M619b (C) Percentage of Care Leavers aged 19-21 in Education, Employment or Training	Q	↑	32.0%	48.5%	57.0%	June 2022	57.1%	60.0%		60.0%		60.0%		60.0%	60.0%	Stat	47.0%	31-Mar-21
M619c (C) Percentage of Care Leavers aged 17-18 in Education, Employment or Training	Q	↑				June 2022	63.0%	70.0%		70.0%		70.0%		70.0%	70.0%			
M631a (C) Early Help - Proportion of cases where at least one individual shows an improvement in one or more assessed scores - excluding smoking & work and skills (in mth)	Q	↑	72.4%	76.9%	72.3%	Q1 22/23	74.6%	70.0%		70.0%		70.0%		70.0%	70.0%			
M664a (C) Percentage of referrals which are repeat referrals to Children's Social Care (in month)	Q	↓	24.0%	23.0%	18.2%	June 2022	29.0%	23.0%		23.0%		23.0%		23.0%	23.0%	Stat	21.0%	31-Mar-21
M712 (COM) Rate of children looked after per 10,000 children aged under 18 years	Q		87.0	89.0	90.8	June 2022	91.8	---		---		---		---	---	Stat	98	31-Mar-21
M727 (C) Average caseload per social worker	Q	↓	16.0		21.5	June 2022	20.0	18.0		18.0		18.0		18.0	18.0	Stat	18	31-Mar-20
M858 (C) Percentage of Agency Social Workers in Children's Social Care	Q	↓	14.0%		13.1%	June 2022	16.2%	20.0%		20.0%		20.0%		20.0%	20.0%	Stat	15.0%	Q2 2020/21
M928 (C) Percentage of Children Looked After placed within In-house Foster Care Provision	Q	↑	64.6%	60.0%	57.2%	June 2022	52.4%	60.0%		60.0%		60.0%		60.0%	60.0%	Stat	47.0%	31-Mar-21
M929 (C) Percentage CLA in long term stable placements	Q	↑	69.0%	68.0%	69.3%	June 2022	51.4%	70.0%		70.0%		70.0%		70.0%	70.0%	Stat	71.0%	31-Mar-21

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
M932 (C) Percentage of Children Looked After that have a permanence plan within four months of becoming looked after	Q	↑			95.5%	June 2022	100.0%	85.0%		85.0%		85.0%		85.0%	85.0%			
M933 (C) Percentage of Children Looked After with three or more placement moves in the last 12 months	Q	↓	11.0%	9.0%	10.6%	June 2022	8.8%	10.0%		10.0%		10.0%		10.0%	10.0%	Stat	8.0%	31-Mar-21



Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Economy</b>																		
M274 (C) Percentage of major planning applications determined in time	Q	↑	92.0%	91.0%	100.0%	Q1 22/23	100.0%	80.0%		80.0%		80.0%		80.0%	80.0%	GM	95.0%	2021/22 Q4
M275 (C) Percentage of minor planning applications determined in time	Q	↑	87.0%	82.0%	89.2%	Q1 22/23	91.8%	80.0%		80.0%		80.0%		80.0%	80.0%	GM	91.0%	2021/22 Q4
M310a (CM) Number of private sector enterprises	A		6,865	7,195		2021	7,195	---		---		---		---	---	GM	10,650	2021
M310b (CM) Number of business births (per 10,000 population)	A	↑	67.5			2020	67.5	---		---		---		---	---	GM	71.5	2020
M360 (C) Percentage of citizens on Council run Welfare to Work programmes progressing into employment	Q	↑			106%	Q1 22/23	119%	100%		100%		100%		100%	100%			
M361 (COM) Unemployment rate in Oldham	M	↓	5.1%	9.9%	7.3%	June 2022	6.7%	---		---		---		---	---	GM	5.0%	Jun 2022
M362 (COM) Youth Unemployment rate in Oldham	M	↓	8.0%	16.2%	9.8%	June 2022	9.1%	---		---		---		---	---	GM	5.9%	Jun-22
M393 (C) Number of businesses supported through the GM programme	Q	↑	288		308	Q1 22/23	75	78		156		234		312	312			
M408a (C) Total new homes completed	Q	↑	728	373	503	Q1 22/23	42	88		176		264		352	352	Eng	650	2020/21
M409a (C) Percentage of completed homes that are affordable	Q	↑	23.2%	33.2%	35.0%	Q1 22/23	52.4%	25.0%		25.0%		25.0%		25.0%	25.0%	GM	18.0%	2020/21
M410a (C) Number of new affordable homes that have been completed in Oldham	Q	↑	169	124	176	Q1 22/23	22	22		44		66		88	88	GM	166	2020/21
M431 (C) Number of energy efficiency measures installed in Oldham households	Q	↑	4,419	130	133	Q1 22/23	89	20		40		80		120	120			

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
M433 (C) Number of people supported through the Warm Homes Oldham scheme	Q	↑	2,089	2,617	4,270	Q1 22/23	1,626	600		1,200		2,400		3,600	3,600			
M460 (COM) Percentage of households in fuel poverty	A	↓	15.2%	15.2%		2020	14.4%	---		---		---		---	---	GM	14.8%	2019
M461 (COM) Median gross annual pay of employees by residence (resident base)	A	↑	£26,357	£26,357	£27,594	2021	£28K	---		---		---		---	---	GM	£29,140.	2021
M468 (CM) Percentage progress towards 2025 carbon neutrality target for Council Buildings and Street Lighting	A	↑			12.60%	2022	18.40%	---		---		---		---	---			
M891 (C) Preventative maintenance: proportion of network resurfaced per £100k of allocated budget	Q	↑			100%	Q1 21/22	0%	0%		40%		75%		100%	100%			
M892 (C) Highway maintenance: proportion of the network resurfaced per £100k of allocated budget	Q	↑			100%	Q1 21/22	0%	0%		40%		75%		100%	100%			
S13 (C) Percentage of vacant properties in town centre	Q	↓			25%	Q1 22/23	22%	25%		25%		25%		25%	25%			

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Education, Skills &amp; Early Years</b>																		
M640 (C) Percent of 16 to 17 year olds who are not in education, employment or training (NEET)	M	↓	3.3%		3.2%	June 2022	3.9%	3.5%		3.5%		3.5%		3.5%	3.5%	Eng	5.0%	2021
M649 (C) Percentage take up of 2 year-old children benefitting from funded early education places	Q	↑	70.1%	64.1%	78.7%	2021/22 Spring Term	78.7%	75.0%		75.0%		75.0%		75.0%	75.0%	Eng	62.0%	2020/21 Spring term
M702 (CM) Attendance rates in Oldham Primary Schools	Q	↑	95.5%	95.9%	94.5%	2021/22 Autumn Term	94.5%	---		---		---		---	---	Eng	94.3%	2021/22 Autumn term
M703 (CM) Attendance rates in Oldham Secondary Schools	Q	↑	94.4%	93.9%	91.8%	2021/22 Autumn Term	91.8%	---		---		---		---	---	Eng	91.8%	2021/22 Autumn term
M704 (CM) Percentage of Oldham Secondary schools that are judged as good or outstanding by Ofsted	M	↑	66.7%	66.7%	58.3%	June 2022	58.3%	---		---		---		---	---	Eng	89.0%	Jun-22
M705 (CM) Percentage of Oldham primary schools that are judged as good or outstanding by Ofsted	M	↑	83.7%	83.7%	83.7%	June 2022	83.7%	---		---		---		---	---	Eng	79.0%	Jun-22
M715 (C) Annual EHCP (SEND) statutory reviews completed within legal time frame	Q	↑	80.7%	97.5%	98.9%	Jan 22 to Jun 22	84.1%	95.0%		95.0%		95.0%		95.0%	95.0%			
M716 (C) Timeliness of quality EHC plans: Percentage completed within 20 weeks over 12 months	M	↑	90.9%	89.1%	94.6%	Jan 22 to Jun 22	93.0%	85.0%		85.0%		85.0%		85.0%	85.0%	Eng	58.0%	2020
M733 (C) Percentage of children receiving their 1-3 preference of school place for the September intake in Reception	A	↑	97.7%	97.5%	98.4%	Sept 2022 allocation	98.4%	97.0%		97.0%		97.0%		97.0%	97.0%	Eng	98.4%	Sept 2022 Allocation

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
M734 (C) Percentage of children receiving their 1-3 preference of school place for the September intake in Year 7	A	↑	89.1%	89.3%	91.2%	Sept 2022 allocation	91.2%	93.0%		93.0%		93.0%		93.0%	93.0%	Eng	95.8%	Sept 2022 Allocation
M743 (CM) Percentage 16 to 17 year olds who are known to the LA undertaking an apprenticeship	M		3.8%	3.4%	3.7%	June 2022	4.0%	---		---		---		---	---	Eng	3.7%	2021

### Environmental Services

M497 (CM) Total number of fly-tipping enforcement actions	Q		3,034	2,167	1,533	Q1 22/23	1,755	---		---		---		---	---	GM	2,351	2020/21
M498 (C) Street lighting - Percentage of issues resolved within target time	Q	↑	100%	100%	100%	Q1 22/23	100%	95%		95%		95%		95%	95%			
M501 (C) Percentage of Household waste sent for Reuse, Recycling or Composting	M	↑	44.00%	42.20%	47.65%	June 22	49.66%	50.00%		47.59%		43.50%		44.71%	45.80%			

### Financial Services

S357 (C) Percentage of council tax in year collected of the total owed (cumulative)	M	↑	94.05%	93.29%	94.16%	Q1 22/23	28.47%	28.73%		54.88%		85.00%		94.50%	94.50%	GM	94.32%	2021/22
S368 (C) Percentage of national non domestic rates (NNDR) collected in year as a % of the total owed	M	↑	96.18%	90.48%	93.91%	Q1 22/23	29.48%	22.56%		48.73%		76.89%		94.00%	94.00%	GM	95.34%	2021/22
S370 (C) Average time taken to process Council Tax reduction (new claims and change events) CTR	M	↓	13 days	22 days	23 days	June 2022	12 days	21 days		21 days		21 days		21 days	21 days			

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Procurement</b>																		
M333a (C) Percentage Council spend in Oldham (12 month rolling)	Q	↑	51.55%	55.18%	55.00%	July 21 - June 22	51.30%	55.00%		55.00%		55.00%		55.00%	55.00%			
<b>Public Health, Heritage, Libraries and Arts</b>																		
M62 (C) Total number of loans per quarter (physical and digital, books, magazines and newspapers)	Q	↑				Q1 22/23	104,169	80,000		80,000		80,000		80,000	320,000			
M63 (C) Number of visitors to Gallery Oldham	Q	↑			5,500	Q1 22/23	6,633	6,000		6,000		6,000		6,000	24,000			
M634 (CM) Number of adults in drug treatment services	M				1,187	May 2022	1,217	---		---		---		---	---			
M635 (CM) Number of adults in alcohol treatment services	M				445	May 2022	473	---		---		---		---	---			
M636 (C) Percentage who quit smoking at 4 weeks	Q	↑	46.0%	59.0%	55.5%	Q4 21/22	59.9%	50.0%		50.0%		50.0%		50.0%	50.0%	Eng	59.0%	2019/20
M656 (C) Percentage of Health Visitor mandated reviews completed within timescale	Q	↑	88.6%	70.4%	82.5%	Q4 21/22	82.5%	88.0%		88.0%		88.0%		88.0%	88.0%	Eng	82.0%	2019/20
M69 (C) Number of library visits per 1000 population. To library service points - not including web visits	Q	↑	5,183	153	1,505	Q1 22/23	2,080	1,650		1,850		2,150		2,441	2,441	GM	3,395	2019/20
<b>Workforce &amp; Organisational Development</b>																		
S202 (C) Council Sickness Absence	Q	↓	11.3 days	7.8 days	11.4 days	June 2022	2.9 days	2.4 days		4.7 days		7.1 days		9.5 days	9.5 days			

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Youth, Leisure &amp; Communities</b>																		
M197 (C) Number of visits to OCL Leisure Centres per 1000 population	Q	↑			3,608	Data available at the end of July		1,325		2,650		3,975		5,300	5,300			
M217 (COM) Percentage of people who feel that the CSP are dealing with local community safety issues	Q	↑			42.0%	Up to 30 June 2022	42.0%	---		---		---		---	---			
M218 (COM) Percentage of people who agree that people of different backgrounds get along in their area	Q	↑			67.0%	Up to 30 June 2022	67.0%	---		---		---		---	---			
M222 (COM) Percentage of physically active adults (aged 19+)	A	↑	59.2%	59.2%	59.2%	2019/20	59.2%	---		---		---		---	---	GM	61.9%	2020/21

# Red Performance Measures

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Adult Social Care</b>																		
M557 (C) Percentage of older people who were still at home 91 days after discharge from hospital into reablement/ rehabilitation services (effectiveness of the service)	Q	↑	93.6%	83.0%	86.2%	Q1 22/23	81.3%	89.0%		89.0%		89.0%		89.0%	89.0%	GM	79.0%	2020/21
Accountable Lead (Jayne Ratcliffe) Follow-up Action											Director (Jayne Ratcliffe) Assurance							
The service is working towards prevention, early intervention and introduction of information and advice in terms of a new model. This will support the service to work with fewer people who have care and support needs and will in turn reduce the waiting times for support.											Seeing a number of people requiring readmission to hospital soon after discharge, showing that performance is more of an indication of acuity than of the effectiveness of reablement. Able to reference that we are reviewing the hospital discharge, intermediate care and reablement offer as part of the TOM, will be measuring it against NICE standards, making recommendations as to how it might need to develop to deal with the volume and level of acuity we are now seeing post Covid.							

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Adult Social Care</b>																		
M569 (C) Percentage of Service Users Receiving Domiciliary Care	Q	↑	35.9%	36.3%	31.9%	June 2022	31.3%	34.0%		34.0%		34.0%		34.0%	34.0%	GM	37.5%	Q3 21/22
Accountable Lead (Jayne Ratcliffe) Follow-up Action											Director (Jayne Ratcliffe) Assurance							
The service is striving to reduce the number of Oldham residents requiring statutory services, through effective information, guidance and advice. This will be achieved through a new target operating model. A reduction in people accessing long-term support is positive, for residents.											We are supporting more people at home than in long term care settings and when we roll out strengths based approaches and improve the reach of reablement, we would want to see the figure reduce							

# Red Performance Measures

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				

## Childrens Social Care

M619c (C) Percentage of Care Leavers aged 17-18 in Education, Employment or Training	Q	↑				June 2022	63.0%	70.0%		70.0%		70.0%		70.0%	70.0%			
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Accountable Lead (Nick Whitbread) Follow-up Action

Director (Elaine Devaney) Assurance

Care Leavers in EET is a key priority for the service. We have an allocated worker from Get Oldham Working who is working within the team around providing specific support to individual young people. We have commenced a piece of work with the Council's apprenticeship service to ensure care leavers are considered as part of the council's commitment to employing apprentices. We are continuing with our partnership work with improving the skills base of our young people, ensuring all young people have a CV and recruiting managers are aware of support available to them when employing a care leaver. We are developing our processes to accurately record 17 years olds in EET onto the management system to reflect the positive number of year 13s in learning.

The service has a multi-agency EET steering group driving the plan to improve employment, education and training outcomes for 17 and 18 year olds. The performance in this area is scrutinised through the corporate parenting panel.

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				

## Childrens Social Care

M664a (C) Percentage of referrals which are repeat referrals to Children's Social Care (in month)	Q	↓	24.0%	23.0%	18.2%	June 2022	29.0%	23.0%		23.0%		23.0%		23.0%	23.0%	Stat	21.0%	31-Mar-21
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Accountable Lead (Leanne Cooper) Follow-up Action

Director (Elaine Devaney) Assurance

The service has continued to see an upward trajectory in response to the rate of re-referrals. Significant pressures across the service have contributed to increased caseloads and reduced staff to support children, young people and families. It is recognised that when caseloads increase, this can reduce the quality of assessment and intervention; leading to repeat referrals following premature case closures. The service is currently in the process of dip sampling some of these cases in order to test some hypothesis. An action plan in response to this will be implemented. Pressures/ Demand Significant investment from the leadership team has contributed to reduced caseloads across the service. Whilst these continue to remain high, ongoing recruitment remains our first priority and caseloads have recently reduced by 40%. We continue to support partners in the early identification of early help and intervention, but recognise the impact of the pressures across our Early Help service and how this is contributing to some delay in allocation.

The re-referral rate reflects a significant increase in demand the service has been managing. There is pressure on early help and child in need services as a consequence of this demand. Additional resources have been put in place to support practice quality and mitigate against the potential of re-referrals.



# Red Performance Measures

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Childrens Social Care</b>																		
M727 (C) Average caseload per social worker	Q	↓	16.0		21.5	June 2022	20.0	18.0		18.0		18.0		18.0	18.0	Stat	18	31-Mar-20
Accountable Lead (Elaine Devaney) Follow-up Action												Director (Elaine Devaney) Assurance						
Caseload pressures exist within the Assessment and Intervention Service due to a significant increase in demand for statutory social care intervention to support families in need of help and protection, which is impacting on the overall average caseload measure for social workers across children's social care. The service has been supported with investment to increase staffing capacity to bring caseloads down to a manageable level which will positively impact on this measure. Protected lower caseloads (less than 15) are allocated to newly qualified social workers in their Assessed and Supported Year in Employment (ASYE) and senior practitioners, social workers on a phased return to work or soon to be leaving.												Caseloads are now starting to reduce. The service is in the process of recruiting additional teams to manage demand. We have a review process in place to monitor caseloads closely. Supervision and support is in place for staff.						

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Childrens Social Care</b>																		
M928 (C) Percentage of Children Looked After placed within In-house Foster Care Provision	Q	↑	64.6%	60.0%	57.2%	June 2022	52.4%	60.0%		60.0%		60.0%		60.0%	60.0%	Stat	47.0%	31-Mar-21
Accountable Lead (Nick Whitbread) Follow-up Action												Director (Elaine Devaney) Assurance						
There is a national issue in regards to the recruitment of foster carers that we are seeing locally. We are driving forward our recruitment strategy with additional investment. We have progressed with our Specialist Foster Carer project in order to improve the skills and support available to carers. There has been support from the Council to support with Foster Carer Allowances to enable retention and make Oldham very competitive across the market.												The service has increased the fostering allowance by 4% and given a one off payment to foster carers this year as part of our fostering recruitment and retention strategy being rolled out over the next 12 months There are a number of children who have been discharged through special guardianship orders which is a good outcome. A report will be submitted to the Children's Assurance Board focusing on a plan and next steps to strengthen our in house offer.						

# Red Performance Measures

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Childrens Social Care</b>																		
M929 (C) Percentage CLA in long term stable	Q	↑	69.0%	68.0%	69.3%	June 2022	51.4%	70.0%		70.0%		70.0%		70.0%	70.0%	Stat	71.0%	31-Mar-21
Accountable Lead (Nick Whitbread) Follow-up Action											Director (Elaine Devaney) Assurance							
<p>There are children looked after across services who need progressing to permanent arrangements with their care providers - either through adoption, special guardianship or discharge of the care order. The service has commenced embedding a process to enable multi-agency care planning in order to ensure drive and monitoring of achieving matching for children. Incorporated into this is the support required from the Safeguarding Unit and their escalation process where any delay is apparent.</p>											<p>The service plan will continue to drive actions around early permanence and strategies to minimise drift or delay to improve the stability of long term placements for children looked after. There is robust oversight and tracking of progress. Within the regional adoption agency Oldham will be undertaking early permanence across the staff group to improve the understanding of foster to adopt practice.</p>							

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Customer, Digital, Technology &amp; Transformation</b>																		
M918 (C) Percentage of calls answered in total	Q	↑	89.59%	87.23%	84.36%	Q1 22/23	84.01%	89.00%		89.00%		89.00%		89.00%	89.00%			
Accountable Lead (Pam Siddall) Follow-up Action											Director (Dominic Whelan) Assurance							
<p>Calls answered remains very challenging in the light of the Council Tax energy rebate calls, staff recruitment and training, and working on embedding experience in a new service with high demand.</p>											<p>Q1 target has not been achieved due to the volume of calls re: Council Tax energy rebate and staff vacancies. Recruitment and training is under way and it is anticipated that improvements in performance will be made over summer, focusing on training staff on the high demand areas - Council Tax and Housing Options, where issues are complex and calls are lengthy. The current trajectory is positive and work is underway to understand what else might be done to support resource in peak periods</p>							

# Red Performance Measures

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				

## Education, Skills & Early Years

M640 (C) Percent of 16 to 17 year olds who are not in education, employment or training (NEET)	M	↓	3.3%		3.2%	June 2022	3.9%	3.5%		3.5%		3.5%		3.5%	3.5%	Eng	5.0%	2021
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Accountable Lead (Karen Rose) Follow-up Action

Performance to be raised with Positive Steps at quarterly monitoring meeting in July to discuss recovery of this measure, but also to consider wider factors contributing to young people's disengagement.

Director (Richard Lynch) Assurance

The impact of the pandemic is significantly impacting our Year 12 & 13. They missed out on important years for social development/career education and more young people are suffering with mental health difficulties due to the pandemic. In response, have re-designed the Post 16 area of work to allow more strategic focus & support for a partnership model. The responsibility of the partnership will be to develop & oversee a new strategy to ensure our Post 16 offer is suitable for our young people.

Performance Measure Name	Data	Pol	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				

## Education, Skills & Early Years

M715 (C) Annual EHCP (SEND) statutory reviews completed within legal time frame	Q	↑	80.7%	97.5%	98.9%	Jan 22 to Jun 22	84.1%	95.0%		95.0%		95.0%		95.0%	95.0%			
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Accountable Lead (Paula Green) Follow-up Action

From Jan – June 2022 there was 1 month (May) where the % was lower than target and this has brought the cumulative % down. This was due to the increase demand on requests for EHC needs assessment that had to be dealt with, vacancies on the SEND Support Team and the sheer volume of demand outstripping capacity. The SEND Support Team is now fully staffed and we have had permission to recruit a new officer due to the significant increase in demand. EHCPs have risen exponentially since the pandemic and this has impacted on number of annual review completions. There was also a delay in the Spring term in annual review paperwork coming back to us from schools so we could meet our statutory timescales. This has been raised at SENCO forum, the development day and a compliance email is going out to all heads and governors over the summer.

Director (Richard Lynch) Assurance

Demand for EHCPs continues at historically high rates. Despite this, performance with regard to timeliness remains very strong, particularly by comparison with national rates. A full service review of the SEND team is currently underway to identify solutions to capacity : demand issues, with a plan to follow in Q2.

# Red Performance Measures

Performance Measure Name	Data	PoI	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
			Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target	Target						
<b>Economy</b>																		
M408a (C) Total new homes completed	Q	↑	728	373	503	Q1 22/23	42	88		176		264		352	352	Eng	650	2020/21
Accountable Lead (Elizabeth Dryden-Stuart) Follow-up Action															Director (Emma Barton) Assurance			
Completions during the year can fluctuate between each quarter. Total new homes completed is expected to hit its annual target of 352 homes.																		

Performance Measure Name	Data	PoI	Previous Years			2022/23										Benchmarking		
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
			Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target	Target						
<b>Procurement</b>																		
M333a (C) Percentage Council spend in Oldham (12 month rolling)	Q	↑	51.55%	55.18%	55.00%	July 21 - June 22	51.30%	55.00%		55.00%		55.00%		55.00%	55.00%			
Accountable Lead (Steve Boyd) Follow-up Action															Director (Sayyed Osman) Assurance			
The rolling monthly percentage of local spend has been impacted by the transfer of UPL back into the Council. Whilst Procurement has many initiatives to increase the percentage of local spend it may take a period of time for those benefits to be realised.															It is acknowledged that the local rolling spend figure has been impacted by the transfer of UPL back to the Council. Procurement are addressing the drop in local spend by way of greater engagement with the Economy & Growth and GOW Teams to identify a larger cohort of local businesses for us to work with to support them in bidding for Council Contracts. Additionally, as we start to roll out the use of the Social Value TOM's we will look to maximise opportunities with the Local Business Community			

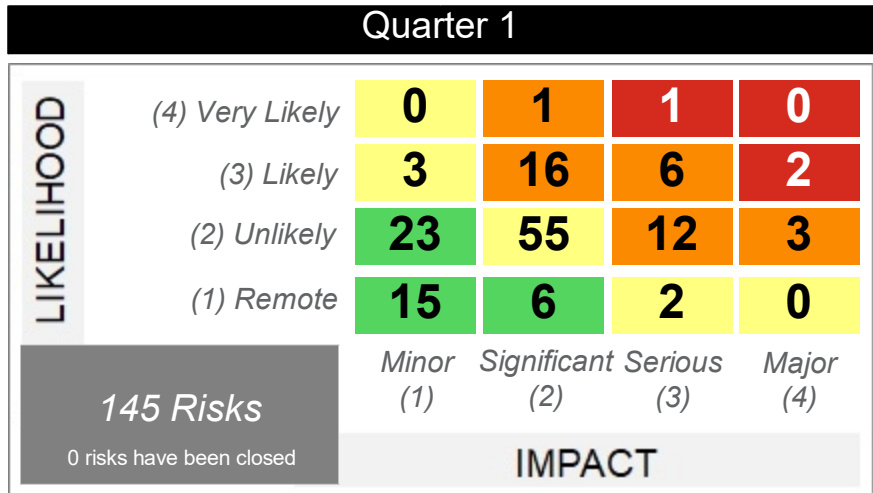
# Red Performance Measures

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Public Health, Heritage, Libraries and Arts</b>																		
M656 (C) Percentage of Health Visitor mandated reviews completed within timescale	Q	↑	88.6%	70.4%	82.5%	Q4 21/22	82.5%	88.0%		88.0%		88.0%		88.0%	88.0%	Eng	82.0%	2019/20
Accountable Lead (Rebecca Fletcher) Follow-up Action												Director (Katrina Stephens) Assurance						
The service will continue to prioritise the completion of New Birth Visits and those to family with identified vulnerabilities. The service will review those mandated visits with lower completion percentages to identify actions to improve performance.												Performance of the service is being monitored by the joint Council and NCA governance board. Overall coverage of mandated visits is good, and there is a focus within the service on understanding opportunities to improve the timeliness of visits.						

Performance Measure Name	Data	Pol	Previous Years			2022/23								Benchmarking				
			2019/20	2020/21	2021/22	Q1 (Jun 22)			Q2 (Sep 22)		Q3 (Dec 22)		Q4 (Mar 23)		EOY Target	Type	Bench mark	Period
						Period for Q1 Actual	Q1 Actual	Q1 Target	Q2 Actual	Q2 Target	Q3 Actual	Q3 Target	Actual	Target				
<b>Workforce &amp; Organisational Development</b>																		
S202 (C) Council Sickness Absence	Q	↓	11.3 days	7.8 days	11.4 days	June 2022	2.9 days	2.4 days		4.7 days		7.1 days		9.5 days	9.5 days			
Accountable Lead (Vikki Morris) Follow-up Action												Director (Shelley Kipling) Assurance						
Sickness absence continues to be challenge across the organisation, with covid rates increasing again. There is a comprehensive OH & EAP offer to support staff with both physical & mental health issues, and a supportive wellbeing offer for wider lifestyle support. HR teams continue to work alongside services to provide support to managers in assisting with absence management.												The service are currently redeveloping an action plan to manage sickness. A comprehensive and supportive OH & EAP is available to all staff with wellbeing at the heart of everything we do.						

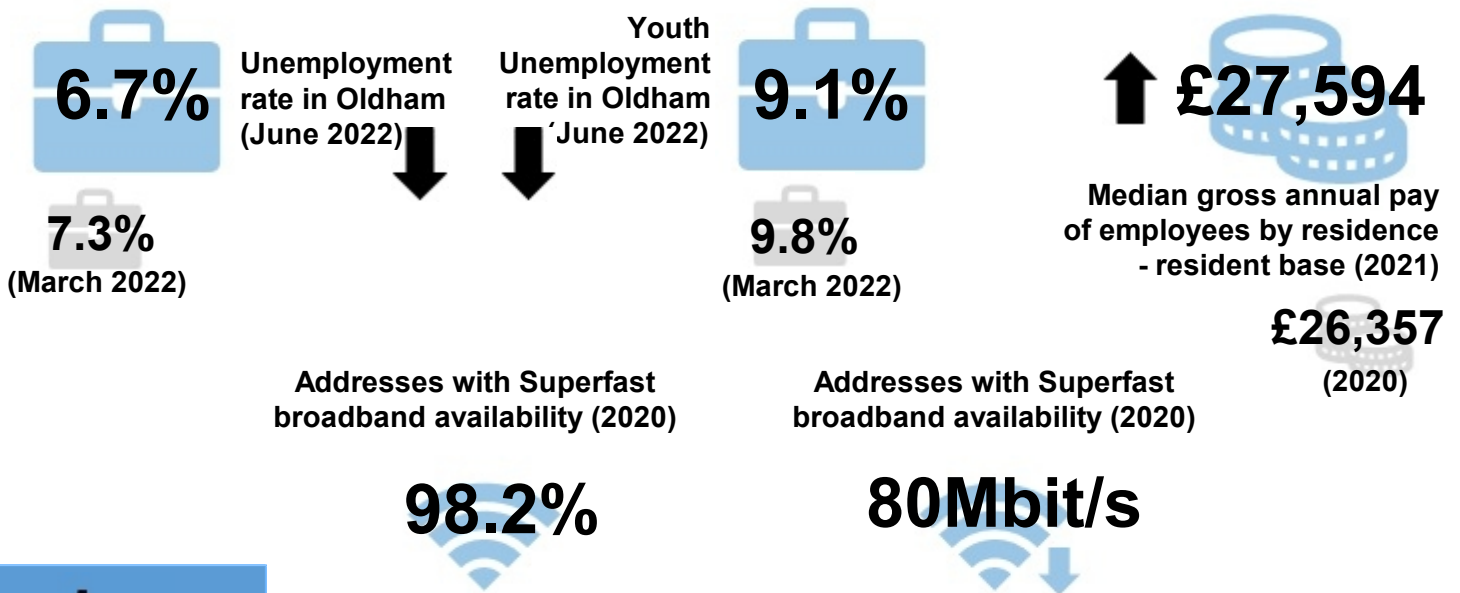
# Risks

<b>12 - 16</b>	High	<i>High level risks are monitored via the Strategic Risk Register and are reported via the Audit Committee</i>
<b>6 - 9</b>	Moderate	
<b>3 - 4</b>	Low	
<b>1 - 2</b>	Very Low	

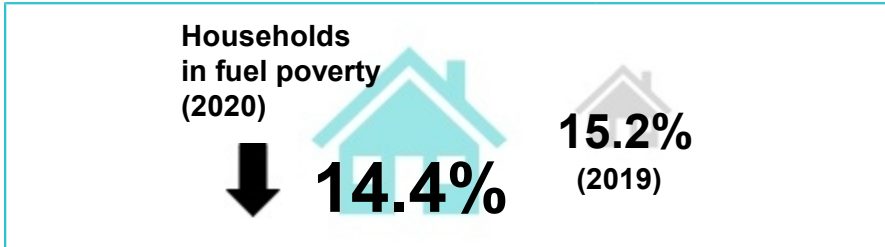


Linked to Action	Risk Name	Risk Category	Implication	Mitigation	Revised		
					Impact	Likely	Rating
DL004 (DX111) To provide additional proactive expert legal resource to support the increasing demands of the client service in relation to Adult Social Care	RL004a (RX111a) Unable to provide legal support which could result in increase in claims to the council, safeguarding issues and potentially serious injury and death	Legal / Regulatory	Cost and reputational implication to the council should we receive Judicial claims, litigation, fines.	The report has been approved and budget has been allocated. Recruitment is to be started shortly.	4	3	<b>12</b>
DL005 (DX112) Consider the implications of Brexit on Family Law and continue to try to anticipate all issues before they arise and reviewing all current policies and protocols as appropriate	RL005a (RX112a) Insufficient capacity to provide timely legal advice can lead to safeguarding issues and potentially serious injury/death	Legal / Regulatory	Services acting on incorrect information resulting in non-compliance to legislation and failing to meet our statutory obligations and duties.	This work is ongoing as the case law changes to reflect the new jurisdictional issues post Brexit. The team has also concluded all settled status applications where appropriate, and support was required.	4	3	<b>12</b>
DS021 Implement a new Intranet	RS021a Failure to replace the current Intranet would result in the organisation not having an Intranet, due to the current product being at end of life and unsupported	Strategic	This would create significant difficulties for staff wanting to understand the Staff not able to access policies/information or understand corporate priorities, and poor understanding of core value and behaviours	Paper on the proposed new Intranet is set to go to Management Board for approval and to confirm direction on 6 July 2022.	3	4	<b>12</b>

# Oldham Profile

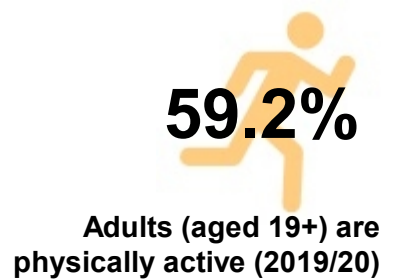
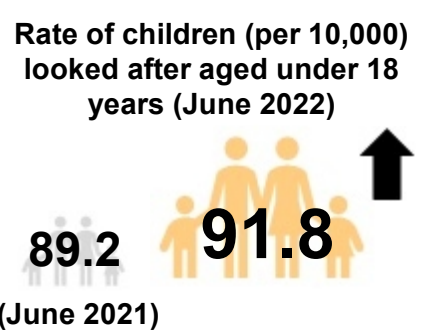
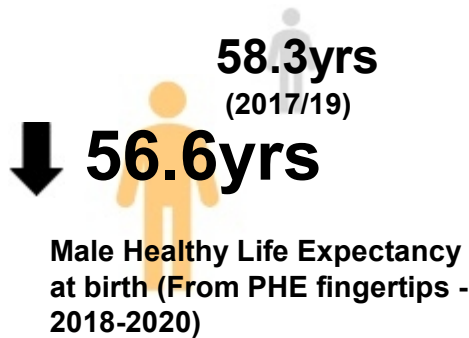
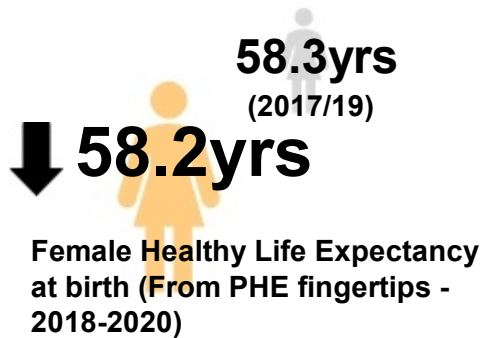
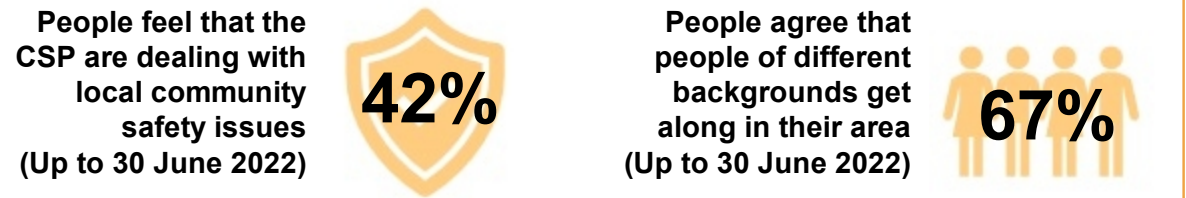


**Better jobs and dynamic businesses**



**Quality homes for everyone**

**Health, safe and well supported residents**





## SICKNESS (year to date)



average days lost to sickness

same period previous year



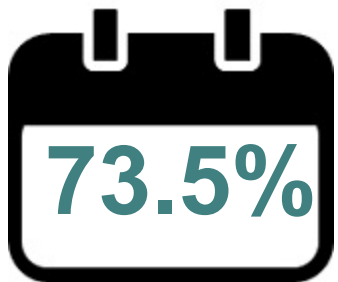
current trend



### top 3 reasons

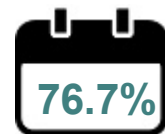
The top 3 reasons for absence are (days lost per FTE): Mental Health inc. Stress (1), Musculo-Skeletal (0.5), Diagnosed Covid-19 (0.2)

## LONG TERM SICKNESS (year to date)



of days lost are due to long-term sickness

same period previous year



current trend



Long Term Absence is any absence longer than 20 working days in duration

## TOP REASONS FOR LEAVING (year to date)

Resignation **47**

- 2** Redundancy
- 2** End of Fixed Term / Apprenticeship / Casual Contract
- 2** Dismissal: Medical Incapacity

year end 2021/22

Resignation	217
TUPE Transfer	68
Retirement	55
End of Fixed Term Contract	24
Redundancy	8

## SICKNESS TOP 3 DIVISIONS (year to date)

**1** Children's Social Care, Family Connect and Commissioning & Partnerships

**5.44 days per FTE**

**2** Adult Social Care

**5.00 days per FTE**

**3** Procurement

**3.83 days per FTE**

Average days FTE per employee is calculated by total sick days in the service since the start of the year divided by total number of FTE. Smaller service's figures may be more disproportionately affected by individual instance of long terms absence

## TURNOVER (year to date)

**19.3%**



Staff turnover

same period previous year

**13.0%**

current trend



## TURNOVER (rolling 12 months)

**88.7%**

of people still in post after 12 months



same period previous year

**82.0%**

current trend







## PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE

# Performance Overview and Scrutiny Committee Work Programme 2022/23

**Chair:** Councillor Riaz Ahmad

**Lead Officer:** Elizabeth Drogan, Statutory Scrutiny Officer

**Report Author:** Constitutional Service

**6<sup>th</sup> October 2022**

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### **Purpose of the Report**

For the Performance Overview and Scrutiny Committee to review the Committee's Work Programme for 2022/23.

### **Recommendations**

The Performance Overview and Scrutiny Committee is asked to note and comment on the attached Performance Overview and Scrutiny Committee Work Programme 2022/23.

## 1. Background

- 1.1 Overview and Scrutiny Procedure Rule 4.1 requires each Overview and Scrutiny Committee to prepare and maintain a Committee Work Programme.
- 1.2 The Performance Overview and Scrutiny Committee Work Programme presents the issues that the Committee will be considering and scrutinising during the 2022/23 Municipal Year. The Performance Overview and Scrutiny Committee works to the following terms of reference as agreed by the Council in June 2020 -
  - a) To monitor and hold to account the performance of service delivery within Oldham Council and of strategic partners such as Oldham Community Leisure Limited (OCLL), Oldham Partnership etc with particular reference to the Corporate Plan and all other strategic plans.
  - b) In reviewing the performance of Council and other services, to scrutinise plans for improvement where performance is weak and to maintain oversight until performance improves.
  - c) To scrutinise the financial performance of the Council against the approved budget and efficiency savings identified therein.
  - d) To scrutinise issues identified as requiring improvement by external assessors (with the exception of social care matters) ensuring that there is appropriate statutory representation of co-opted members in respect of education matters.
  - e) To establish Task and Finish groups, Inquiries etc to give in depth consideration to issues within the purview of the Committee.
  - f) To consider relevant matters referred from Council in accordance with Council Procedure Rule 10.11(g).
  - g) To monitor the implementation of scrutiny recommendations that have been accepted by the Cabinet.
  - h) To make recommendations to the Cabinet or to any partner organisation on issues scrutinised relevant to those bodies.
- 1.3 In drafting the Committee Work Programme, the work programme and outcomes from the 2021/22 Municipal Year have been reviewed to ensure continuation of business where appropriate. The business likely to come forward through the year has been considered and, where possible, scheduled in the programme. Such items particularly relate to the quarterly corporate performance and budgetary updates, identified areas of ongoing scrutiny, and annual reporting arrangements.
- 1.4 Overview and scrutiny should be regarded as a 'dynamic' process in that issues should be expected to pass from one Committee to another at appropriate times: for example, activities and services following from approval of a Policy would in many cases be expected to be monitored by the Performance Overview and Scrutiny Committee. The Policy Overview and Scrutiny Committee may, on occasion, determine that a matter which might otherwise come before this Committee is a 'strategic' item and reserve consideration of that matter to itself. In addition, any issue that falls within the terms of reference of the Health Scrutiny Committee would, in the first instance, be assumed to be the responsibility of the Health Scrutiny Committee. In all cases, the flow of business across Committees will be managed by the Statutory Scrutiny Officer in consultation with the Chairs and Vice Chairs of the Overview and Scrutiny Committees.
- 1.5 The Performance Overview and Scrutiny Committee Work Programme at this stage only notes business scheduled for meetings of the Committee and those items where there is a

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realistic prospect of consideration within the year. However, the use of workshops or of task and finish groups are a tool of the overview and scrutiny function, enabling longer and more in-depth consideration of issues than is possible in a Committee setting. Such events will be recorded in the Work Programme as they are called for, scheduled and held.

- 1.6 The Performance Overview and Scrutiny Committee Work Programme 2022/23 is attached as an Appendix to this report. The Work Programme will be updated and re-submitted to each meeting of the Committee (excluding dedicated budget meetings) as the year progresses.

## **2 Options/Alternatives**

- 2.1 Option 1 – To receive and consider the Committee Work Programme for 2022/23.  
Option 2 – Not to consider the Work Programme.

## **3 Preferred Option**

- 3.1 Option 1 is the preferred option as there is a Constitutional requirement for the Committee to have a Work Programme.

## **4 Consultation**

- 4.1 Consultation has taken place with lead Officers around scheduling and consideration of business relevant to the Committee. Initial consultation has been undertaken with the Chair and will continue with the Chair and the Committee through the Municipal Year.

## **5 Financial Implications**

- 5.1 N/A

## **6 Legal Services Comments**

- 6.1 N/A

## **7. Co-operative Agenda**

- 7.1 N/A

## **8. Human Resources Comments**

- 8.1 N/A

## **9 Risk Assessments**

- 9.1 N/A

## **10 IT Implications**

- 10.1 N/A

## **11 Property Implications**

- 11.1 N/A

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**12 Procurement Implications**

12.1 N/A

**13 Environmental and Health & Safety Implications**

13.1 N/A

**14 Equality, community cohesion and crime implications**

14.1 N/A

**15 Equality Impact Assessment Completed?**

15.1 No

**16 Key Decision**

16.1 No

**17 Key Decision Reference**

17.1 N/A

**18 Background Papers**

18.1 None.

**19 Appendices**

19.1 Appendix 1 – Draft Performance Overview and Scrutiny Committee Work Programme 2022/23.

## PERFORMANCE OVERVIEW AND SCRUTINY COMMITTEE

### WORK PROGRAMME 2022/23

Thursday 23 <sup>rd</sup> June 2022	Performance Report – Quarter 4, 2021/22	To scrutinise Council performance against agreed performance measures	Portfolio – Leader of the Council. Assistant Chief Executive. Matt Drogan, Head of Strategy and Performance.	Service performance reporting
	Update on Implementation of the Housing Strategy	Updates on delivery of the Strategy, including Brownfield Sites, Provision against demand, Affordable Housing, Land retention and Performance of External Providers	Portfolio – Regeneration and Housing. Executive Director Place and Economic Growth Bryn Cooke, Head of Housing	Service performance reporting
	Miocare Group – Annual report	To scrutinise the performance of the MioCare Group	Portfolio – Health and Social Care Deputy Chief Executive. Karl Dean, Managing Director, MioCare Group	Annual Report consideration/service performance reporting
Thursday 1 <sup>st</sup> September 2022				
	Annual Accounts/ Financial Outturn for 2021/22	To scrutinise the Council's financial performance against the agreed Budget.	Portfolio – Finance and Low Carbon. Anne Ryans, Director of Finance.	Budget performance reporting
	Revenue Monitor and Capital Investment	To scrutinise the Council's financial performance against the agreed Budget.	Portfolio – Finance and Low Carbon. Anne Ryans, Director of Finance.	Budget performance reporting

	Programme 2022/23 Quarter 1			
	Update on Additional School Places and Admissions	Update Report	Portfolio – Education and Skills Managing Director – Children and Young People Andy Collinge, Head of School Support Services	Service performance reporting – annual report.
Thursday, 6 <sup>th</sup> October 2022	Performance report – Quarter 1, 2022/23	To scrutinise Council performance against agreed performance measures.	Portfolio – Leader of the Council. Assistant Chief Executive. Matt Drogan, Head of Strategy and Performance.	Service performance reporting
Thursday 17 <sup>th</sup> November 2022	Oldham Safeguarding Adults Board Annual Report 2021/22	To receive and consider the Board's Annual Report and Three-Year Strategy.	Dr Henri Giller, Chair of the Board. Portfolio - Health and Social Care Julie Farley, Business Manager, Oldham Safeguarding Adults Board.	Annual Report consideration.
	Oldham Safeguarding Children Board Annual Report 2020/21	To receive and consider the Board's Annual Report and Three-Year Strategy.	Dr Henri Giller, Chair of the Board. Portfolio - Children and Young People. Lisa Morris, Business Manager, Oldham Safeguarding Children Partnership.	Annual Report consideration.
	SEND Review Update	To review and monitor progress to provide assurance of sustained improvement.	Portfolio – Education and Skills Managing Director – Children and Young People Assistant Director SEND.	Annual update report required By Committee, October 2021

	Local Government Ombudsman – Annual Report	To scrutinise the Council’s position regarding complaints and complaints pursued through to the Ombudsman.	Portfolio – Finance and Low Carbon. Anne Ryans, Director of Finance. Caroline Lee, Head of Revenues and Benefits	Annual Report consideration.
Thursday 15 <sup>th</sup> December 2022	Performance Report Quarter 2, 2022/23	To scrutinise Council performance against agreed performance measures.	Portfolio – Leader of the Council. Assistant Chief Executive. Matt Drogan, Head of Strategy and Performance.	Service performance reporting
	Revenue Monitor and Capital Investment Programme 2022/23 Quarter 2	To scrutinise the Council’s financial performance against the agreed Budget.	Portfolio – Finance and Low Carbon. Anne Ryans, Director of Finance.	Budget performance reporting
	Partnership Risk Dashboard	To assess the overall risk on partnerships to the Council.	Portfolio – Finance and Low Carbon. Anne Ryans, Director of Finance. Mark Stenson, Assistant Director Corporate Governance and Strategic Financial Management.	Budget performance reporting
	Review of Oldham Community Leisure and the operation of the Leisure Contract - Update report to show a full year recovery, from Covid-19.	Report requested for autumn 2022 by Committee, 10 <sup>th</sup> February 2022.	Portfolio – Culture and Leisure Deputy Chief Executive. Neil Consterdine, Assistant Director Youth, Leisure and Communities	Service performance reporting

Thursday 9 <sup>th</sup> February 2023	Review of Oldham Community Leisure and the operation of the Leisure Contract	Annual Report	Portfolio – Culture and Leisure. Deputy Chief Executive. Neil Consterdine, Assistant Director Youth, Leisure and Communities	Financial and Performance Report
	Children’s Services - update on financial performance and Improvement Plan	To receive updates in respect of financial performance in Children’s Services and delivery of the Improvement Plan	Portfolio – Education and Skills. Managing Director – Children and Young People.	Periodic performance update report; previous report January 2021 (deferred from December 2020).
	Repeat Referrals in Children’s Social Care	To receive an update on re-referral performance, an overview of the five key themes relating to the re-referral rate and actions to ensure close management of this key performance indicator.	Portfolio – Education and Skills. Managing Director – Children and Young People. Elaine Devaney, Director of Children’s Social Care/ Gemma Gerrish, Assistant Director Social Work Services.	Periodic performance update report; previous report January 2021 (deferred from December 2020).
Thursday 23 <sup>rd</sup> March 2022	Performance report Quarter 3, 2022/23	To scrutinise Council performance against agreed performance measures	Portfolio – Leader of the Council. Assistant Chief Executive. Matt Drogan, Head of Strategy and Performance.	Service performance reporting.
	MioCare Group – Performance Report	To scrutinise the performance of the MioCare Group	Portfolio - Health and Social Care. Karl Dean, Managing Director, Miocare Group	Annual Report consideration/ Service performance reporting.
	Revenue Monitor and Capital Investment Programme 2021/22 Quarter 3	To scrutinise the Council’s financial performance against the agreed Budget.	Portfolio – Finance and Low Carbon. Anne Ryans, Director of Finance.	Budget performance reporting



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## PENDING ISSUES

Primary and Secondary School Performance	Portfolio – Children and Young People. Managing Director – Children and Young People. Richard Lynch, Director of Education, Skills and Early Years/Tony Shepherd, Head of Learning.	Consideration subject to consultation with the Chair, Portfolio Holder and Officers.
The impact of the proposed health integration on the Council and its future operations.	To be confirmed	Budget and Performance Monitoring.
Unity Partnership – monitoring arrangements following decision to bring services in-house.	To be confirmed	Budget and Performance Monitoring. Item may be incorporated into future corporate Performance reports.
A report be submitted that analyses the absence trends in the authority and outlining any remedial action that was being taken to address these issues.	Portfolio – Corporate Services Councillor Shaid Mushtaq Assistant Chief Executive. Vikki Morris Head of Human Resources and Organisational Development	Report requested by the Committee at its meeting on 23 <sup>rd</sup> June 2022
Regional Adoption Agency – update: to scrutinise delivery and financing of adoption services in the Borough.	Portfolio – Children and Young People. Managing Director – Children and Young People. Elaine Devaney, Director of Children’s Social Care/Karen Brannick, Head of Adoption Now;	Periodic performance update report; previous report March 2021.
A report on ‘grant giving’ organisations, both on those based within the Borough and regionally, be submitted to a future meeting of the Committee.	Portfolio – Finance and Low Carbon. Anne Ryans, Director of Finance.	Annual Report consideration/ Service performance reporting.

A report, on the activities of Northern Roots be submitted to a future meeting of the Committee.	Portfolio – Finance and Low Carbon. Anne Ryans, Director of Finance.	Annual Report consideration/ Service performance reporting.
Update on contract monitoring within the Council for a selected operational area	Appropriate Portfolio Holder and Director responsible for the Service.	Issues and scheduling to be determined by the Committee

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Fair Cost of Care Exercise and Implementation of Living Wage Foundation Rate		September 2022	Cabinet
Description: Document(s) to be considered in public or private:				
Page 1	Housing Delivery Test Action Plan 2021	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Cabinet Member - Culture and Leisure (Councillor Elaine Taylor)
Description: The Housing Delivery Test (HDT) Action Plan 2021 responds to the HDT Measurement 2021 result published in January 2021. It is made up of two documents: Part 1 – Set's out the context, evidence and root causes for housing under-delivery in Oldham Part 2 – The Action plan itself  Document(s) to be considered in public or private:				
	Backlog Maintenance 2022/2025	Executive Director for Place & Economic Growth - Emma Barton	Before November 2022	Cabinet
Description: Backlog Maintenance Priorities for the Council Corporate Property Portfolio Document(s) to be considered in public or private: Private - NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.				

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Wrigley Head Solar Farm	Executive Director for Place & Economic Growth - Emma Barton		Cabinet
Description: Update report on the Wrigley Head Solar Farm project and options for taking the project forward. Document(s) to be considered in public or private:				
	Performance Space	Executive Director for Place & Economic Growth - Emma Barton	Before November 2022	Cabinet
Description: Approval of Outline Business Case Document(s) to be considered in public or private: Cabinet Report (Part A only)				
	Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28	Director of Finance – Anne Ryans	October 2022	Cabinet
Description: To present the outcome of a review of the forecast Budget Reduction Requirement for 2023/24 and future years over the revised Medium Term Financial Strategy period for a further four years to 2027/28. This includes a review of estimates and assumptions underpinning the previous forecasts reported at full Council on 2 March 2022. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28  Background Documents: Various appendices  Report to be considered in Public				

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**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

<b>Key Decision Reference</b>	<b>Subject Area For Decision</b>	<b>Led By</b>	<b>Decision Date</b>	<b>Decision Taker</b>
	Brownfield Register	Executive Director for Place & Economic Growth - Emma Barton	December 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: Document(s) to be considered in public or private:				
Page 43	Strategic Housing Land Availability Assessment	Executive Director for Place & Economic Growth - Emma Barton	December 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: To seek approval for the publication of Oldham Council's Strategic Housing Land Availability Assessment (SHLAA) as of 1 April 2022. Document(s) to be considered in public or private:				
	Local Development Scheme	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: The Local Development Scheme is the project plan for the Local Plan. It sets out details and timetables about the planning documents that will be prepared. Document(s) to be considered in public or private:				

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Green Infrastructure Strategy	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: Approval of Green Infrastructure Strategy, including updated Open Space Audit. Document(s) to be considered in public or private:				
Page 10 10	Report of the Director of Finance – Treasury Management Strategy Statement 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet
Description: To consider the Council’s Treasury Management Strategy for 2023/24 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Treasury Management Strategy Statement 2023/24  Background Documents: Appendices  –Report to be considered in Public				
	Report of the Director of Finance – Revenue Budget 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: To consider the Administration’s detailed revenue budget for 2023/24 and budget reduction proposals incorporating the current policy landscape and Local Government Finance Settlement. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance – Revenue Budget 2023/24</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in Public</p>			
D 2023/24	Report of the Director of Finance – Medium Term Financial Strategy 2023/24 to 2027/28	Director of Finance – Anne Ryans	February 2023	Cabinet
	<p>Description: The presentation of the Medium Term Financial Strategy for the Council 2023/24 to 2027/28 incorporating the current policy landscape and Local Government Finance Settlement. Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance –</p> <p>Medium Term Financial Strategy 2023/24 to 2027/28</p> <p>Background Documents: Appendices –Various</p> <p>Report to be considered in Public</p>			

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	Joint Report of the Executive Director Place and Economic Growth and Director of Finance – Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23	Director of Finance – Anne Ryans, Executive Director for Place & Economic Growth - Emma Barton	February 2023	Cabinet
<p>Description: The Housing Revenue Account (HRA) Outturn Estimates for 2022/23, the detailed budget for 2023/24 and the Strategic HRA Estimates for the four years 2024/25 to 2027/28.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>				
	Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2023/24 budget setting process	Director of Finance – Anne Ryans	February 2023	Cabinet



**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2023/24 budget setting process.                      Document(s) to be considered in public or private: Proposed Report Title:                      Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2023/24 budget setting process</p> <p>Report to be considered in Public</p>			
Page 47	Report of the Director of Finance – Capital Programme & Capital Strategy for 2023/24 to 2027/28	Director of Finance – Anne Ryans	February 2023	Cabinet
	<p>Description: To consider the Council’s Capital programme and capital strategy.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Capital Programme &amp; Capital Strategy for 2023/24 to 2027/28</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>			
	Report of the Director of Finance – Council Tax Reduction Scheme 2023/24	Director of Finance – Anne Ryans	February 2023	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: To determine the Council Tax Reduction Scheme for 2023/24                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Council Tax Reduction Scheme 2023/24</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>			
Page 48	Report of the Director of Finance Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes	Director of Finance – Anne Ryans	January 2023	Cabinet
	<p>Description: The Determination of the Tax Bases for Council Tax Setting and for Business Rates Income for use in 2023/24 budget deliberations.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance                      Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Appendices - Various</p> <p>–Report to be considered in Public</p>			
	Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2022/23	Director of Finance – Anne Ryans	November 2022	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
	<p>Description: Review of the performance for the first half of the financial year in relation to the Treasury Management Strategy for 2022/23.  Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2022/23.</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>			
Page 49	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3	Director of Finance – Anne Ryans	March 2023	Cabinet
	<p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2022 (Quarter 3)  Document(s) to be considered in public or private: Proposed Report Title:</p> <p>Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>			
	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8	Director of Finance – Anne Ryans	February 2023	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Page 50	<p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2022 (Month 8)                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8                      Background Documents: Appendices – Various                      Report to be considered in Public</p>			
	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 2	Director of Finance – Anne Ryans	November 2022	Cabinet
Page 50	<p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 September 2022 (Quarter 2)                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 2                      Background Documents: Appendices – Various                      Report to be considered in Public</p>			
	Report of the Director of Finance – Proposed Consultation for the Council Tax Reduction Scheme 2023/24	Director of Finance – Anne Ryans	September 2022	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To update on the proposed consultation process to be undertaken by the Council with regard to the 2023/24 Council Tax Reduction Scheme.                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Proposed Consultation for the Council Tax Reduction Scheme 2023/24</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
Page 51	Hackney Carriage (Taxi) Fare Increase	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Cabinet
<p>Description: To review and approve a request made by Hackney Carriage trade representatives for an increase in Hackney Carriage (taxi) fares.                      Document(s) to be considered in public or private: Report attached</p>				
TBC	Care Home Contracting Tender Proposals	Director of Adult Social Care (DASS) – Jayne Ratcliffe	October 2022	Cabinet
<p>Description: To update the contract arrangements for residential and nursing home provision in the borough and seeks approval to conduct an open tendering exercise.                      Document(s) to be considered in public or private: Public</p>				
	Age UK Day Care extension	Director of Adult Social Care (DASS) – Jayne Ratcliffe	September 2022	Cabinet

## KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
Description: To authorise a proposal for 12 month interim funding arrangements for the day services and luncheon club contract provided by Age UK Oldham. Document(s) to be considered in public or private: Private. Age UK would need to consult with affected staff in respect of their roles when the funding comes to an end.				
	National Careers Service Contract- Get Oldham Working		September 2022	Cabinet
Description: Document(s) to be considered in public or private:				
Page 52	Bulky Collections & LWP Contract Report	Director of Environment - Nasir Dad	December 2022	Cabinet
Description: The report seeks approval to award a new contract for the collection of bulky waste and provision of goods within the Council's local welfare provision scheme. Document(s) to be considered in public or private: Private.				
	Update on Sites of Biological Importance	Executive Director for Place & Economic Growth - Emma Barton	October 2022	Executive Director - Economy, Skills and Neighbourhoods
Description: This report outlines changes to SBIs from site surveys carried out by the Greater Manchester Ecology Unit (GMEU). Document(s) to be considered in public or private: Report on update to sites of biological importance				
	Vehicle Replacement Programme	Director of Environment - Nasir Dad	November 2022	Cabinet

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To seek approval for the purchase of new and replacement Council vehicle fleet for financial years 2022/23, 2023/24 and 2024/25.  Document(s) to be considered in public or private: Private. It is not in the public interest to disclose the information because it relates to the commercial affairs of the Council and its contractors.</p>				
	<p>Grant Acceptance: City Region Sustainable Transport Settlement (CRSTS) - Quality Bus Transit (QBT) Corridor</p>	<p>Executive Director for Place &amp; Economic Growth - Emma Barton</p>	<p>September 2022</p>	<p>Cabinet</p>
<p>Description: Oldham Council has secured additional funding for scheme design and development, on behalf of Transport for Greater Manchester (TfGM), via:  City Region Sustainable Transport Settlement (CRSTS)</p> <p>The purpose of this report is to confirm the value of the grant available to Oldham and to notify Cabinet of the intention to bring this additional resource into the transport capital programme to commence design and development of various elements of the schemes, commencing in Autumn 2022.</p> <p>Document(s) to be considered in public or private: N/A</p>				
	<p>Grant Acceptance: Mayors Challenge Fund (MCF) – Bee Network Crossings</p>	<p>Executive Director for Place &amp; Economic Growth - Emma Barton</p>	<p>September 2022</p>	<p>Cabinet</p>

## KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Oldham Council has secured additional funding for scheme delivery, on behalf of Transport for Greater Manchester (TfGM), via:</p> <ul style="list-style-type: none"> <li>• Mayor's Challenge Fund (MCF)</li> </ul> <p>The purpose of this report is to confirm the value of the grant available to Oldham and to notify Cabinet of the intention to bring this additional resource into the transport capital programme to commence delivery of the schemes in Autumn 2022.</p> <p>Document(s) to be considered in public or private: N/A</p>				
Page 54	Accessible Oldham, Henshaw Street	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Cabinet
<p>Description: To approve recommendations as part of the Accessible Oldham Programme that will create improved town centre pedestrian link between Fountain Street and Henshaw Street.</p> <p>Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council</p>				
	Tommyfield Market - Lease Management	Executive Director for Place & Economic Growth - Emma Barton	September 2022	Cabinet



**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To approve recommendations relating to the lease and occupational strategy for traders at Tommyfield Market including the shops on Henshaw Street and Albion Street. The successful implementation of this strategy will assist the traders' continued sustainability and aid the Council's market relocation strategy to the repurposed Spindles.                      Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council</p>				
	Tommyfield Market - Lease Management		September 2022	Cabinet
<p>Description:                      Document(s) to be considered in public or private:</p>	Oldham's Monitoring Report 2021-22	Executive Director for Place & Economic Growth - Emma Barton	December 2022	Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton)

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**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2021 to 31 March 2022.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council’s land-use planning policies, and whether they are achieving their objectives and delivering sustainable development. This is our 18th Monitoring Report.</p> <p>Document(s) to be considered in public or private: Oldham's Monitoring Report 2021 - 2022</p>				
<b>New!</b>	Wrigley Head Solar Farm – delivery options	Director of Economy – Paul Clifford	December 2022	Cabinet
<p>Description: To provide a decision on the recommended delivery option for Wrigley Head Solar Farm</p> <p>Document(s) to be considered in public or private: Public</p>				
<b>New!</b>	PSDS3a grant acceptance – energy works at Spindles	Director of Economy – Paul Clifford	December 2022	Cabinet
<p>Description: To accept a Public Sector Decarbonisation Scheme grant for energy works at the Spindles</p> <p>Document(s) to be considered in public or private: Public</p>				
<b>New!</b>	Contract Extension for Targeted Youth Support	Director of Education, Skills & Early Years - Richard Lynch	October 2022	Cabinet

## KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2022

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Permission is sought from Cabinet to approve the utilisation of Regulation 72(1)(b) of the Public Contracts Regulations 2015 to enable a modification to the term of the existing contracts for Targeted Youth Support (TYS) Lots 2 and 3 currently held by Positive Steps to allow for a further extension of 12 months from 1 April 2023 until 31 March 2024. This approach, if approved, would complement and feed into the proposed early help, early intervention work, build on integrated commissioning intentions and the development of a range of delivery options.</p> <p>Document(s) to be considered in public or private: This document is NOT FOR PUBLICATION by virtue of Paragraph(s) of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because the report contains information relating to the financial affairs of the Council</p>				

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### Key:

**New!** - indicates an item that has been added this month

### Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Arooj Shah, Abdul Jabbar MBE, Amanda Chadderton, Shaid Mushtaq, Zahid Chauhan, Jean Stretton, Eddie Moores and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at: <http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>



## KEY DECISION DOCUMENT SHEET

<b>DEPARTMENT</b>	Community Health and Adult Social Care	
<b>DECISION TAKER</b> (Eg. Cabinet, or for a delegated decision the name and title of the decision maker [Cabinet Member] and any consultee [Executive Director])	Cabinet Decision: Cllr Barbara Brownridge, Lead Member for Health & Social Care	
<b>MATTER FOR DECISION</b> (Title and Description, typically the report title and an outline of the issue)	Title: To authorise a proposal for 12 month interim funding arrangements for the day services and luncheon club contract provided by Age UK Oldham. Description: Request approval 12 month interim funding arrangements	
<b>KEYWORD</b> (Category that the item best fits with)	<input type="checkbox"/> Business and Industry <input type="checkbox"/> Economics and Finance <input type="checkbox"/> Education and Skills <input type="checkbox"/> Employment, Jobs and Careers <input type="checkbox"/> Environment <input type="checkbox"/> Government, Politics and Public Administration <input checked="" type="checkbox"/> Health, Well-being and Care <input type="checkbox"/> Housing	<input type="checkbox"/> Information and communication <input type="checkbox"/> International affairs and defense <input type="checkbox"/> Leisure and culture <input type="checkbox"/> Life in the community <input type="checkbox"/> People and organisations <input type="checkbox"/> Public order, justice and rights <input type="checkbox"/> Science, technology and innovation <input type="checkbox"/> Transport and infrastructure
<b>WARDS AFFECTED</b> (Specific Wards or 'All Wards')	All Wards	
<b>LEAD MEMBER</b> (Cabinet Member)	Cllr Barbara Brownridge, Lead Member for Health & Social Care	
<b>LEAD DIRECTOR</b> (Executive Director or equivalent)	Jayne Ratcliffe, Director of Adult Social Care (DASS)	
<b>LEAD OFFICER</b> (Contact Officer, Job Title and Contact Details, e.g.: email address, telephone number and address)	Claire Hooley – Head of Joint Commissioning and Quality <a href="mailto:Claire.Hooley@Oldham.gov.uk">Claire.Hooley@Oldham.gov.uk</a>	
<b>PLANNED DATE OF DECISION</b> (The specific Cabinet meeting date or delegated decision date)	19 <sup>th</sup> September 2022	
<b>KEY DECISION REASON</b> (For definition of Significant Expenditure / Savings, see the Constitution: Part 2 - Articles of the Constitution, Section 13.03 – typically most decisions involving funds over £250,000 will be Key)	<input type="checkbox"/> Significant Expenditure / Savings <input checked="" type="checkbox"/> Significant effect on communities living or working in two or more Wards	
<b>MAKING REPRESENTATIONS</b> How any person (including the public) can make representations about this matter, and by when. (Give a specific date that any person could make representations {comments / objections / etc} to the Decision Taker about the item)	<a href="mailto:Claire.Hooley@Oldham.gov.uk">Claire.Hooley@Oldham.gov.uk</a> <a href="mailto:Neil.Clough@Oldham.gov.uk">Neil.Clough@Oldham.gov.uk</a>	
<b>EQUALITY IMPACT ASSESSMENT</b>	Not required at this stage – will be completed post decision	

When is an EIA going to be completed? (if applicable)	
<p><b>LIST OF DOCUMENTS TO BE CONSIDERED BY DECISION TAKER; AND IF ANY OF THE DOCUMENTS LISTED ARE TO BE CONSIDERED IN PRIVATE, WITH A STATEMENT OF REASONS WHY</b></p> <p>This must include the proposed Report title, background papers, and clear reasons why part of the report is being considered in private.</p> <p>Note: If you are listing background papers and you are submitting the report to Cabinet, please note that the background papers <b>MUST</b> be provided in an electronic format along.</p>	<p>Proposed Report Title: To authorise a proposal for 12 month interim funding arrangements for the day services and luncheon club contract provided by Age UK Oldham.</p> <p>Background Documents: N/A</p> <p>Report to be considered in Public? Or partly or wholly in Private?: <b>Yes - Private</b> (If Private) Reasons why: Market sensitive information prior to contracts being awarded. Affected staff would need to be consulted (in terms of the impact when funding ends).</p>
<p><b>CONSULTATION</b></p>	<p>Consultation Process: Age UK Oldham would consult with affected staff when appropriate</p> <p>Consultees: Age UK would undertake the consultation with their employees.</p>
<p><b>CONTACT</b></p>	<p>Details of the address from which any documents listed are available and the process for requesting those documents</p> <p><a href="mailto:Claire.Hooley@Oldham.gov.uk">Claire.Hooley@Oldham.gov.uk</a> <a href="mailto:Neil.Clough@Oldham.gov.uk">Neil.Clough@Oldham.gov.uk</a></p>

NOT FOR PUBLICATION by virtue of Paragraph(s) <>  
of Part 1 of Schedule 12A  
of the Local Government Act 1972 and  
it is not in the public interest to disclose  
the information because the report contains  
information relating to the financial affairs of the  
Council

## **Report to CABINET**

### **Positive Steps Contract Extension for Targeted Youth Support lots 2 and 3.**

**Portfolio Holder:** Cllr. Eddie Moores, Cabinet Member for Children and Young People

**Officer Contact:** Richard Lynch, Director for Education, Skills and Early Years

**Report Author:** Andrea Weir, Senior Commissioning and Partnerships Manager

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#### **Reason for Decision**

Permission is sought from Cabinet to approve the utilisation of Regulation 72(1)(b) of the Public Contracts Regulations 2015 to enable a modification to the term of the existing contracts for Targeted Youth Support (TYS) Lots 2 and 3 currently held by Positive Steps to allow for a further extension of 12 months from 1 April 2023 until 31 March 2024. This approach, if approved, would complement and feed into the proposed early help, early intervention work, build on integrated commissioning intentions and the development of a range of delivery options.

#### **Recommendations**

The recommended option is that Cabinet approves the utilisation of Regulation 72(1)(b) of the Public Contracts Regulations 2015 to enable a modification to the term of the existing contracts for Targeted Youth Support (TYS) Lots 2 and 3 currently held by Positive Steps to allow for a further extension of 12 months from 1 April 2023 until 31 March 2024.

NOT FOR PUBLICATION by virtue of Paragraph(s)  
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the information because the report contains  
information relating to the financial affairs of the  
Council

## **Positive Steps Contract Extension for Targeted Youth Support lots 2 and 3.**

### **1 Background**

Positive Steps currently hold two contracts within the Targeted Youth Support (TYS) service offer. Both contracts were awarded from 1 April 2020 for an initial period of two years up until 31 March 2022 with an option to extend for up to a maximum period of a further twelve months to 31 March 2023.

The contracts within scope of this report are as follows:

- TYS lot 2 – youth justice board offer with an annual funding envelope of £934,000 representing the Youth Justice Grant
- TYS lot 3 – young carers, targeted impartial information and careers advice and missing return home interviews with an annual funding envelope of £480,000. This contract already has an identified saving in place from 1st April 2023 of circa £47,000.

An extension to the existing contracts is now being sought for a period of twelve months up until 31 March 2024 under corporate exemption rules. This would ensure future options for delivery of services within scope are co-terminus with wider directorate strategic proposals.

Positive Steps are in the process of recruiting a new Chief Executive as the current post holder is retiring an extension would enable us to build a relationship with the new post holder and determine the direction of travel. It is also recognised that Positive Steps are an important strategic partner within Oldham, a full tender process at this time may have a destabilising effect on the provider.

### **2 Current Position**

The Council currently commissions Positive Steps to deliver a range of services to support Oldham's young people under the overarching banner of Targeted Youth Services. These include support services for young carers; delivery of missing from home return interviews; careers information advice and guidance as well as the Council's Youth Justice Service.

The current contracts end on 31 March 2023.

It is proposed that within the proposed extension period a full options appraisal is undertaken to explore alternative delivery methods including consideration of bringing or returning elements in-house. The exercise would also compliment the proposed early help and early intervention work and build on integrated commissioning intentions.

The Council would be able to demonstrate services achieve outcomes, contribute to communities and prevention agendas ensuring all young people fulfil their full potential and aspirations.

The extension would allow service area leads and partners to work together to identify all other possible options of service delivery including a fully commissioned tendering process to the open market or by bringing some or all of the service area elements in-



house in a planned and coherent manner. This would align with the place-based model within Oldham ensuring high quality services are available at a time and place to suit children, young people and families/carers needs. This would also enable dialogue with the current provider to explore alternative delivery models both within the remaining contract period and beyond with a particular focus on the targeted impartial careers guidance element, NEET and Not Known. A revised specification for Lot 3 to reflect areas for improved performance and financial savings will be agreed as part of the extension offer

Governance arrangements will be established within the context of the wider piece of work outlined above to ensure a holistic approach to service delivery.

### 3 **Options/Alternatives**

#### **Option One:**

TYS Lots 2 and 3 contracts are modified and extended for a period of twelve months up until 31 March 2024.

#### **Option Two:**

Services are tendered via The Chest. There is insufficient time for a full tendering exercise and options appraisal within the development of the wider model.

#### **Option Three:**

Services are delivered in-house from 1 April 2024. TUPE implications would need to be considered as part of this arrangement and there is insufficient time to manage this following completion of an options appraisal.

### 4 **Preferred Option**

#### **Option One:**

TYS Lots 2 and 3 contracts are modified and extended for a period of twelve months up until 31 March 2024.

### 5 **Consultation**

Consultations will be undertaken with young people and key stakeholders including schools as part of the development process and findings will form part of future delivery options

### 6 **Financial Implications**

This report seeks an extension to the current contract with Positive Steps for a period of 12 months from 1 April 2023 until 31<sup>st</sup> March 2024.

The current contract covers TYS Lots 2 and 3, the annualised costs associated with both Lots are as follows:

**Lot 2 - Youth Justice Board - £934,000**

**Lot 3 – Young Carers, Targeted impartial information and careers advise - £480,000**

There is a funding envelope of **£1.446m** built into the current year budget (R47700 35650) and this will be reviewed in line with any saving targets as part of the Budget setting for FY2023-24.

There are identified savings against Lot 3 of circa £47,000 which will be factored in to the budget setting process for 2023-24, therefore there are no adverse costs associated with this extension.

Vicki Hayes Senior Accountant /Sadrul Alam Finance Manager

7

### **Legal Services Comments**

The contracts in place under Lots 2 & 3 are subject to the Public Procurement Regulations 2015 (PCR 15) and, therefore, they can only be modified to increase the term by a further 12 months if the modification is permitted under Regulation 72 of PCR 15.

Regulation 72(1)(b) provides:

**72.—(1) Contracts and framework agreements may be modified without a new procurement procedure in accordance with this Part in any of the following cases:—**

- (b) for additional works, services or supplies by the original contractor that have become necessary and were not included in the initial procurement, where a change of contractor—**
    - (i) cannot be made for economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, services or installations procured under the initial procurement, and**
    - (ii) would cause significant inconvenience or substantial duplication of costs for the contracting authority,**
- provided that any increase in price does not exceed 50% of the value of the original contract;**

The commissioning team has confirmed that a full service review is required in order to ascertain the most effective delivery model moving forward and that there is insufficient time to undertake such a review and then implement the recommendations prior to the current expiry date of each contract. Also, the proposed extension would ensure the contracts are co-terminus with wider directorate strategic proposals and that the expiry of the contracts would align with the place-based model within Oldham ensuring high quality services are available at a time and place to suit children, young people and families/carers needs.

Further, the commissioning team is of the view that a change in contractor cannot be made at this time due to the potential impact on the wider service and the de-stabilising effect on the contractor.

The value of the proposed modification is less than 50% of the value of the original contract.

Sarah Orrell, Commercial and Procurement Solicitor

8.

### **Co-operative Agenda**

The current contract is based on the co-operative agenda of the Council and any future commissioning intentions will also reflect these principles.

Jonathan Downs, Corporate Policy Lead

**9 Human Resources Comments**

No HR implications are identified, therefore no further comments to add at this stage of the process.

Daksha Mistry – Senior HR Adviser

**10 Risk Assessments**

N/A

**11 IT Implications**

N/A

**12 Property Implications**

Non for the Council. The provider will have their own property arrangements from which to deliver services.

**13 Procurement Implications**

These contracts are subject to the Public Procurement Regulations 2015 (PCR 15) and, therefore, they can only be modified to increase the term by a further 12 months if the modification is permitted under Regulation 72 of PCR 15. The contracts are currently with Positive Steps for Lots 2 & 3. The commissioning team has confirmed that a full-service review is needed in order to determine the most effective way of delivering these services and therefore there is insufficient time to undertake such a review and then implement the recommendations prior to the current expiry date of each contract which is 31/03/2023. The proposed extension would ensure the contracts are co-terminus with wider directorate strategic proposals and that the expiry of the contracts would align with the place-based model within Oldham ensuring high quality services are available at a time and place to suit children, young people and families/carers needs.

There is a provision in Public Procurement Regulations 2015 (PCR 15) circumstances where services are proposed are need for the Modification has been brought and it does not alter the overall nature of the contract and its value.

On this basis Commercial Unit acknowledges the requirement of the services, in accordance to Regulation 72(1)(b) provides:

**72.—** (1) *Contracts and framework agreements may be modified without a new procurement procedure in accordance with this Part in any of the following cases:—*

- (b) *for additional works, services or supplies by the original contractor that have become necessary and were not included in the initial procurement, where a change of contractor—*
  - (i) *cannot be made for economic or technical reasons such as requirements of interchangeability or interoperability with existing equipment, services or installations procured under the initial procurement, and*
  - (ii) *would cause significant inconvenience or substantial duplication of costs for the contracting authority,*

*provided that any increase in price does not exceed 50% of the value of the original contract;*

The Commercial Procurement Unit recommends the following future actions:

- a. The setting up of a working group involving the Procurement Team at an early stage ensuring no further requests will be made to extend this contract in the future.
- b. Service review work to begin immediately.
- c. Ensure appropriate consultation is undertaken.

Mohammad Sharif, Procurement.

#### 14 **Environmental and Health & Safety Implications**

There are no implications for these services. The successful provider will be expected to adhere to all Oldham's terms and conditions as outlined in the standard contract.

#### 15 **Equality, community cohesion and crime implications**

The current contract delivers Youth Justice Board statutory responsibilities on behalf of the Council including community and prevention-based work.

#### 16 **Implications for Children and Young People**

Statutory services for children and young people will continue from 1 April 2023 and children and young people will be involved in the development of any future commissioning intentions.

#### 17 **Equality Impact Assessment Completed?**

A stage one EIA was completed as part of the original tender. Further evaluation of the impact of these services will be carried out as part of the development of future commissioning intentions.

#### 18 **Key Decision**

Yes

#### 19 **Key Decision Reference**

To be added

#### 20 **Background Papers**

Non

#### 21 **Appendices**

Non

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Signed _____ Strategic Director/Deputy Chief Executive	Dated _____
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